

Wood Library 2013

Annual Report to the Community



Wood Library's mission is to provide exceptional public library service in a comfortable and safe environment where people can satisfy their curiosity, stimulate their imaginations, and connect to the local community and to the world.

Wood Library is a member of the Pioneer Library System.



Director's Message

"I am proud to work for such a thriving public library."

When I reflect on the events of the past year, I can't help but feel grateful and full of pride.

2013 was an eventful year—full of new beginnings and some surprises.

We invited people to visit and use the library on Sunday afternoons (Sunday hours had been a victim of budget cuts in the 1990s, despite their popularity). Community-based funding made this possible.

We met our New Chapter Capital Campaign goal and celebrated the ground-breaking for our long-awaited building addition. Generous donations from hundreds of individuals made this possible.



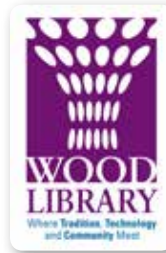
We served the public and maintained a full calendar of programs despite the major construction taking place around us. This was due to good planning by our trustees and incredibly adaptive library staff members.

We rebounded after a sprinkler system pipe burst on the library's newly renovated main floor and soaked thousands of books. I appreciate everyone who was involved to help us recover from that terrible day.

We introduced new services like self-serve checkout, new after-school programs for teens, and purchased iPods, Chromebooks, and eReaders for the public to borrow. All of these initiatives were possible thanks to our generous donors.

I am proud to work for such a thriving public library.

Just last month I watched as 20 toddlers scattered across the floor of a library meeting room with



their caregivers. Together, they transformed cardboard boxes into toddler-sized cars complete with racing stripes, license plates, wheels, and stickers. Then, they sat down together to watch a "drive-in" movie.

Over 100 people, including adults and high school students, ventured out on a wintry day to hear Eowyn Ivey, author of *The Snow Child*, discuss her book as part of Writers & Books' "If All of Rochester Read the Same Book..." series.

A near full-capacity crowd came out to hear the stories of Jim Erdle, who shared his life passion and experience amassing one of the world's largest collections of antique tractors.

Thanks to a partnership between Wood Library and AARP, over 400 senior citizens have had their taxes done at the library free of charge.

Ben Lainhart, our new Emerging Technologies Librarian, is holding Open Tech Hours to respond to the increasing number of people who come to us for help with their digital devices. With computer usage climbing, we recently installed four additional computers for the public to use and will soon introduce powerful new research databases and study tools.

If you take a quick walk around the library, you will find teachers tutoring students, business people typing away on laptops, teens devouring the latest fiction, children and their parents sharing a story, or just friends wanting a quiet place to catch up. We are happy to offer this space to everyone in the community.

The community and our donors have made important investments in Wood Library. With your help, we are fulfilling our service mission, adapting to the ways people use their local library, and evaluating best practices to inform our decisions. Thank you for your trust and for your continued support.

Jenny Goodemote, Executive Director

2013 Service Priorities and Highlights

2013 marked the end of Wood Library's five year service plan which focused on these priorities—

Satisfy Curiosity: Lifelong Learning

Library patrons will have the resources they need to explore topics of personal interest and continue to learn throughout their lives.

Stimulate Imagination: Reading, Viewing and Listening for Pleasure

Library patrons will have access to materials to enhance their leisure time and will have the help they need to make choices among many options.

Connect to the Online World: Public Internet Access

Library patrons will have high-speed access to the digital world with no unnecessary restrictions or fees to ensure that everyone can take advantage of the always-changing resources and services available through the Internet.

Visit a Comfortable Place: Physical and Virtual Spaces

Library patrons will have a safe and welcoming place to meet and interact with others; a place that offers comfortable, open and accessible spaces that support networking, learning and socializing as well as reading and research.

Some highlights of the year—

More service hours

Community-based funding made it possible for the library to be open to the public for an additional 7 hours on the weekends. The library is now open 55 hours a week.

Celebrating community history

The library sponsored events to coincide with the City of Canandaigua's Centennial Celebration: a 1913-inspired fashion show, Downtown Abbey Tea Party, Pride and Prejudice Film Night, Jane Austen short story contest, American Girl Doll program, Erie Canal Sal presentation, Downtown Family Scavenger Hunt, and a self-guided audio tour of prominent city landmarks.

New comfortable spaces for the public and more efficient work spaces

Funds were secured to start building a 4,596 sq ft addition to the library. The new space features a 3-story accessible elevator, a multi-purpose community meeting room, a lobby and welcome area, a popular materials library, and additional office space and restrooms. Comfortable seating and study spaces were added throughout the library, the children's and teen libraries expanded, and more computers were added for the public to use.

Enhanced teen programming

The library invited local teens to serve on a Teen Advisory Board which planned several new programs including: Minecraft game nights, a Back to School Bash, drawing classes, and Teen Tech Week. These programs were funded, in part, by grants from Walmart and Wendy's.

Offering access to the digital world

Responding to a growing demand for computer help and technology services, the library offered dozens of free classes covering everything from Using Macs and iPads to Understanding Social Networks and Going Paperless. The library began offering a weekly drop-in tech help service and purchased iPods, Chromebooks, and eReaders for the public to borrow.

Helping people explore new interests and gain skills

The library offered many programs throughout the year for people of all ages: Bookbinding, Cardmaking, Bicycle Repair and Maintenance, Digital Photography, Pet Wellness, Canandaigua History, Introduction to Magic, Exploring Superheros, and Financial Security were just a few of the topics explored. A grant from ESL funded a week-long financial literacy program.

Building fundraising capacity

The library's annual operating budget relies on a successful fundraising program. 615 individuals and area businesses donated \$88,784 to the library's Annual Fund Drive. A new profitable fundraiser *The Wood Library Superstar Showcase and Entertainment Extravaganza* was introduced in September. These activities generated critical revenue to support the library's ongoing services and programs.

ESL Funds \$mart ¢ents @ Wood Library

With a grant from ESL Federal Credit Union's Charitable Foundation, Wood Library offered a week-long series of activities designed to help people improve their financial literacy skills. The series was part of a national initiative called Money \$mart Week @ Your Library which was promoted by the American Library Association and the Federal Reserve Bank.

Several informative programs were offered to help people better manage their personal finances and empower them to make good financial decisions. These covered such topics as web tools for financial stability, couponing, college financial aid, and identity theft. The library also organized some fun activities for children and teens featuring origami, duct tape, and chalkboard art.

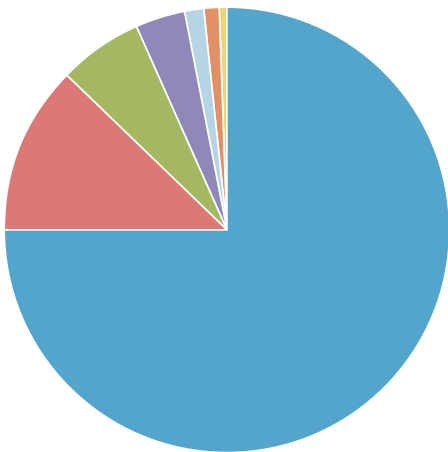


Wood Library offered expanded summer and after-school programs for teens with funding from Wendy's of Rochester and the Canandaigua Walmart.



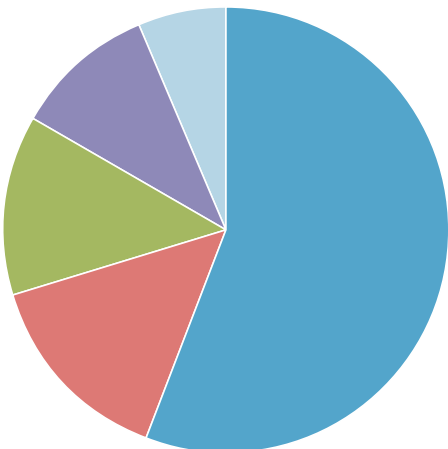
2013 Wood Library by the numbers

48	Percentage of people in service area who have a library card	13,011	Attendance at 643 library-sponsored programs
1,092	Number of new cards issued	591	Attendance at 52 digital literacy programs
3,002	Hours open to public, a 21% increase	3,367	Children participating in 168 summer reading programs
214,440	Number of materials circulated by the library	3,797	Attendance at 214 early-literacy programs
21,819	Number of times people logged onto library computers	536	Number of times library meeting rooms were used by community groups
5,773	Number of wireless sessions	4,326	Reference questions answered
89,467	Number of times people visited the library		
11,095	Number of eBooks and digital audio-books downloaded from collection		



2013 Budgeted Income = \$800,000

Community-based funding	\$600,000
Donations/fundraising	\$99,670
Endowment income	\$48,525
Fines, fees other	\$27,500
Municipal contracts outside CCSD	\$11,000
NYS & Ontario Co grants	\$10,305
Transfers from other funds	\$3,000



2013 Budgeted Expenses = \$800,000

Salaries and wages	\$447,222
Collections	\$116,985
Programs and operations	\$102,725
Personnel benefits	\$82,643
Building and maintenance	\$50,425

Board of Trustees



The business of Wood Library is managed by a 15-member Board of Trustees which meets monthly. Trustees are elected by Wood Library Association members at its annual meeting held in January (any person eighteen years of age or over who resides within the boundaries of the Canandaigua City School District may be a member of the Association). Trustees serve three-year terms and receive no compensation.

Library trustees set policy and make sure the library has adequate funding. They provide important leadership for the organization and are involved in long range planning, financial management, fundraising, and advocacy. Trustees also hire and evaluate the library director.

Trustees were instrumental in planning, coordinating, and raising funds for the library's New Chapter Capital Campaign. In 2013 they also organized fundraisers for the library including the first-ever Wood Library Superstar Showcase and Entertainment Extravaganza (see page 14), the Holiday Cookie Express, and Portrait Days.



Friends of Wood Library



The **Friends of Wood Library** support the library through service, advocacy, and fundraising. The Friends are a dedicated group of volunteers who are passionate about their community library. They sponsor events such as Love Your Library Day, volunteer at the annual book sale, and donate funds to support special needs like the library's movie license and prizes for the Teen Poetry Contest. In addition to an annual membership drive, the Friends coordinated a basket raffle which generated over \$4,000 in 2013. The monthly baskets featured dozens of wonderful items donated by area businesses.

Wood Library's Annual Book Sale June 13-21, 2014

Canandaigua Civic Center
250 N Bloomfield Rd

Friday, Jun 13: **Friends Preview**, 6-9 pm
Saturday, Jun 14: **Opening Day**, 10 am-8 pm
Sunday, Jun 15: Noon-5 pm
Monday-Friday, Jun 16-20: 10 am-8 pm
Friday, Jun 20: **\$3 bucks a bag** 5-8 pm
Sat, Jun 21: **\$2 bucks a bag**, 9 am-1 pm

For information, call 585-394-1381

2013 Annual Fund Drive Donations

Bold indicates donors who contributed to both the 2013 Fund Drive and New Chapter Capital Campaign.

Italics indicate donors who have contributed to the Annual Fund Drive every year over a 10 year period.

† indicates donors who are members of the Legacy Society.

We make every effort to maintain accurate donor records.

Please let us know if we have made an error recording your donation.

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The Annual Fund Drive helps to fund Wood Library's ongoing services and programs. The individuals and businesses listed made a donation to the Annual Fund Drive between January 1 and December 31, 2013.

Thank you!

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2013 Honor and Memorial Gifts

Thank you!

These special gifts are made to honor or are in memory of a loved one, friend, or special occasion. The library uses these donations to purchase new books.

In memory of Dona Beaney

Larry and Deb Bilodeau

In memory of Roy Beaney

Larry and Deb Bilodeau

In memory of Wilhelmine Bilodeau

Larry and Deb Bilodeau

To honor Peter and Tina Blackwood

on 40th wedding anniversary

Stacey and Jim Sheldon
David and Jewel Wink

To honor Tina Blackwood

on her birthday

Anne Karz
The Pinochle Group

In memory of Bob Blanck

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In memory of Barnett Bloom

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The Travelers Club

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*To honor Jack and Ronnie Keltz
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Bold indicates donors who also contributed to the 2013 Annual Fund Drive.

We make every effort to maintain accurate donor records. Please let us know if we have made an error recording your donation.

Wood Library has been raising money for a building renovation and addition for five years. The project's first phase, an extensive renovation of our historic building, was completed in May 2011. We started work on a 4,500 square foot building addition in May 2013. This is a list of all of the people, businesses, and organizations that donated to the New Chapter Capital Campaign and helped to make the library's transformation possible.

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BACK BY POPULAR DEMAND!

WOOD LIBRARY'S SUPERSTAR SHOWCASE & ENTERTAINMENT EXTRAVAGANZA

**Coming to the FLCC Auditorium—
Saturday, September 13, 2014**

Confirmed acts—

Rochester City Ballet

University of Rochester Yellow Jackets

Concert Pianist Ines Draskovic

and we can't wait to announce the others!



On September 14, 2013 Wood Library held the first-ever Superstar Showcase and Entertainment Extravaganza at the Finger Lakes Community College Student Center Auditorium. The variety show brought an eclectic mix of performers to Canandaigua and raised funds for the library.

Audience members were treated to a spectacular evening of entertainment that started with a beautiful performance featuring dancers from the Rochester City Ballet. Next up was the energetic and soulful young crooners who are the University of Rochester Yellow Jackets. FLCC's very own Ines Draskovic performed a dramatic Russian piano composition, which was followed by an exciting juggling and sword swallowing act by members of the UP! State Cirque Performance Troupe. The audience got into the act as mentalist Cris Johnson performed his magic tricks. The evening ended on a high note with the mesmerizing music of The Mikaela Davis Trio.

Guests were treated to a pre-show reception featuring wines donated by Constellation Brands and Century Wine & Liquor, as well as yummy desserts during intermission. Sandie Rogers was the winner of the ping pong raffle which helped to raise funds for Technology for Tots at Wood Library.

The event was organized by a committee led by Library Trustee Kelly Meath and included: Caroline Gray, Anne Smith, Rich Larkin, Quinn Morris, Julie Simmons, Jenny Goodemote, and Maria Bucci. The event was sponsored, in part, by The Bartholomew Health Care Group and The Brocklebank Firm. Event patrons were: Paul and Maggie Bringewatt, Canandaigua National Bank & Trust, Bonnie and Jerry Diver, Friends of Wood Library, Brian and Kelly Meath, Middlesex Valley Airport, Bernie Oseroff, Tim and Sandy Reed, Rod and Anne Smith, and Jim Terwilliger and Ellen Coyne. Photography was donated by Michele Kisly Fine Portraiture.

**The 2nd annual
Superstar Showcase &
Entertainment Extravaganza
will take place on
Saturday, September 13, 2014
at the Finger Lakes
Community College
Student Center Auditorium**

**Get in on the act by
marking your calendars now
and lining up your friends!**

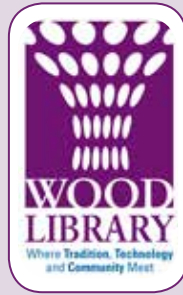
**You won't want to miss
this year's show!**



**For more information, contact
event chairperson Kelly Meath
(585) 394-1765
kellymeath@gmail.com**

Join the Charles A. Loomis Legacy Society

Ensuring that Wood Library can continue to be the place where Tradition, Technology, and Community meet for future generations



What is the Charles A. Loomis Legacy Society?

The Charles A. Loomis Legacy Society was established to ensure Wood Library's future financial stability and continued excellence through planned gifts. The Society is made up of people who have included Wood Library in their charitable-giving plans. It was named for Charles A. Loomis, who was the first person to endow a gift to Wood Library in 1897.

Legacy Society members value the library and its role in the community, and they want it to thrive. Through individualized planned gifts, Legacy Society members help to create a stable financial future for Wood Library and create a personal legacy that will last forever.

What are Legacy gifts?

Legacy gifts provide for the library's future financial stability and continued excellence. They are realized during or after a donor's lifetime. The most common and simple way to make a Legacy gift is by a will bequest or by designating Wood Library as the beneficiary of a retirement asset or life insurance policy. Legacy gifts can also be property or securities, or a deferred gift such as a charitable gift annuity or a trust.

Create a legacy of hope for Wood Library's future!

With careful planning, you can create a Legacy gift that will have a lasting impact. In addition to the financial flexibility and tax benefits offered, legacy gifts give you an opportunity to make a difference during and beyond your lifetime. When you name Wood Library in your charitable-giving plans and let us know about it, we will invite you to become more involved in the life of the library. You will receive an invitation to special events; and, with your permission, we will list your name in the Annual Report to the Community.

Ready to get started?

We have prepared a personal guide to gift planning which offers additional information and will help get you started. You can pick this up at the library, or contact the Library Director and one will be sent to you. Or, you can complete and mail the attached card.

Once you are ready to take the next step, be sure to talk with a trusted legal or financial advisor to plan for and create your own personal legacy. Thank you for considering this opportunity to continue your relationship with Wood Library.

Over the past two centuries, the people of Canandaigua have had a tradition of giving and supporting community organizations like Wood Library.

With a planned gift, you can build on this tradition and be a part of this wonderful legacy.



Charles A Loomis Legacy Society

Ensuring that Wood Library can continue to be the place where Tradition, Technology, and Community meet for future generations

Return this card!

Start planning your legacy by using our helpful guide.

Please send me more information about (check all that apply):

- Including Wood Library in my will or living trust
- Making a gift to Wood Library that would also provide income for me and/or others
- Making a gift of—
- Securities Real estate
 - Life insurance Retirement plan assets
- I am pleased to inform you that I have included Wood Library in my estate plans

Though not required, if you wish to share your plans with us, you may do so here:

- Please contact me. I have questions.

FOLD HERE

Name _____

Address _____

City _____ State _____ Zip _____

Preferred phone _____

Email _____

This information is not binding in any way, and is strictly confidential. We encourage you to discuss your plans with a trusted legal or financial advisor and members of your family.

Please fold, seal and mail this form to:

Wood Library Director
134 N Main Street
Canandaigua, NY 14424

Or contact the Library Director at 585-394-1381



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Charles A Loomis Legacy Society
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134 N Main St
Canandaigua, NY 14424

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Join the Charles A Loomis Legacy Society

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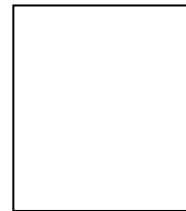
The Charles A. Loomis Legacy Society was established to ensure Wood Library's future financial stability and continued excellence through planned gifts. The Society is made up of people who have included Wood Library in their charitable-giving plans. It was named for Charles A. Loomis, who was the first person to endow a gift to Wood Library in 1897.

Benefits of joining—

- Satisfaction from establishing a legacy that will have a lasting impact
- More involvement in the life of the library
- Invitations to special library events
- Recognition for contributing to the library's long-term success



Wood Library Association
134 N Main St
Canandaigua, NY 14424



Vote Tuesday, May 20, 2014

On May 20, Canandaigua City School District voters will be asked to consider a proposition to increase community-based funding for Wood Library by \$10,000.

Proposition #4 will increase the levy for Wood Library to \$610,000 for its annual operating budget. This 1.67% increase (an additional 1/2 cent per \$1000 assessed value) would amount to an additional 75 cents per year for a property assessed at \$150,000, starting with the October 2014 tax bill.

The vote will be held at the Canandaigua Elementary School Link Gym and the Cheshire Fire Hall between the hours of 7AM - 9 PM.

Two public information presentations will be held at Wood Library—
Saturday, May 10, 10:30 AM | Tuesday, May 13, 7 PM

For more information, go to woodlibrary.org/vote2014

Library Staff

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Executive Director

(585) 394-1381 ext 306
jgoodemote@pls-net.org

Ben Lainhart

Assistant Director and

Emerging Technologies Librarian

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blainhart@pls-net.org

Mary Ferris

Children's Services Librarian

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Kelley Blue

Reference & Teen Services Librarian

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Pat Mincer

Chief Library Clerk

(585) 394-1381 ext 301
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Wood Library

134 N Main St
Canandaigua, NY 14424

P: 585.394.1381

F: 585.394.2954



www.woodlibrary.org

www.facebook.com/woodlibrary

Hours of Operation

Monday–Thursday 10 am - 9 pm

Friday 10 am - 5 pm

Saturday 10 am - 5 pm

Sunday 12 pm - 4 pm

Wood Library Services

Art exhibits

Books, downloadable audio books,
and eBooks

Career and skills development
databases

Computers, Chromebooks, eReaders

Computer and digital literacy classes

Copier, printer, and fax services

Drop-in tech help

Exam proctoring

GPS devices

Large print books

Life-enriching educational
and cultural programs

Local history collection

Magazines and newspapers

Maps

Meeting rooms

Music CDs, videogames, movie DVDs

Notary public

Online catalogue and interlibrary loan

Reading clubs

Reference services

Research databases

Self-checkout stations

and self-serve holds

Tax forms

Test preparation services

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